

PROJECT PROFILE

ASEAN STUDENT LEADERS FORUM



AUN-SAN MEETING

THE ASEAN UNIVERSITY NETWORK





Bringing together
ASEAN student
associations to
tackle the region's
prominent issues

Giving their ideas a stage and audience





Creating bonds
between the
future thought
leaders of the
ASEAN region



WHAT IS IT?

The ASEAN Student Leaders Forum (ASLF) is an annual event that brings together student associations and unions from the AUN Member Universities so that they have an opportunity to network and work together to tackle regional issues.

The AUN Student Affairs Network Meeting is an annual meeting that takes place alongside the ASEAN Student Leaders Forum. In this meeting, student affairs network representatives from AUN Member Universities come together to discuss and share good practices in student activities.

PROJECT GOALS

01



Assisting
students in
turning their
ideas of creating
a better academic
ecosystem into
reality

02



Engendering a
mindset for the
legitimacy of
youth initiatives

03



Providing
capacity building
in relevant skills

04



Creating a sense
of shared
ownership of the
ASEAN identity

EXPECTED OUTPUTS

01

Approximately **120** student leaders have shared their experiences and tackled regional issues

02

Approximately **5+** local experts, lecturers, and professionals have been invited to interact with student leaders

03

3+ cultural exposures, workshops and/or group meeting

04

5+ project presentations by student leaders

05

1 post-event report

EXPECTED OUTCOMES AND IMPACTS

OUTCOMES

- Student participants have had their horizons broadened through exposure to their peers and colleagues from the ASEAN region
- Student leaders are better equipped to represent the interests of the student body through their participation in this event's capacity building activities
- Youth projects proposed at this event are implemented
- Through repeated exposure, students within the ASEAN region become more culturally sensitive and inclusive
- Formation and annual reinforcement of a region-wide student council/union network that works to give a strong platform for student voices to be heard in the academic ecosystem

IMPACTS

- ASEAN awareness
- Lifelong learning in Higher Education
- Information and Knowledge exchange
- Networking, and knowledge transfer
- Education for sustainable development (depending on the theme)



2012 – “Student Governance in the 21st Century”

2013 – “ASEAN Dream”

2014 – “Youth with Vision: Establishment of Youth Leaders as an ASEAN Unit”

2015 – “Paving Our Converging Path: From Me to We”

2016 – “ASEAN, Our home: Youth Engagement Towards a Shared Future”

2017 – “Commitments and actions towards the prosperous ASEAN community”

2019 – “ASEAN Ways in the Era of Disruption: The Role of University and Student Leaders in Preparing to Excel the Fourth Industrial Revolution”

2020 – “Environmental Sustainability as a Culture: Preparing Student Leaders for the Green Era”

PROJECT HISTORY

LOGISTICS

Date	Q1 or Q4
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Frequency	Annually
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Duration	Approximately 5 days including travel
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Host	AUN30 Member University
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Participants	AUN30 Member Universities
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LOGISTICS

Format of Activities

Main activities of ASLF comprises both academic and non-academic activities to accomplish its objective. These activities are arranged as follows:

- A pre-assignment which helps prepare students for the relevant topics. This is an optional activity but consider including it if the topic is particularly difficult or inaccessible.
- A variety of on-site activities including discussions, group meetings, workshops, presentations, community and cultural exposures that contribute to the goal of building leadership capacity in youth, building a strong student union/association network, and to implement regional student projects.
- A post-event assignment which includes implementation of their project ideas, acting as change agents for their respective student bodies, continuing the effort of legitimizing student ideas region-wide, and providing feedback to the organizing team to better improve the quality of the event in successive iterations.

LOGISTICS

Event Organization Structure

Taking example of the ASLF held in Chiang Mai in 2020, all future ASLF events will be organized using the Chiang Mai Model. In short, there will be joint “stimulating” sessions consisting of keynote speeches and site visits. These will then be followed by separate parallel sessions where ASLF participants will be in a workshop to produce a project or develop a new skill while the AUN–SAN participants will be holding their meeting. They will then reconvene where the ASLF participants will present their event outcomes to the AUN–SAN representatives.

A document describing the Chiang Mai Model will be provided along with this event specification in **Annex 1**.

LOGISTICS

Participant amount

A total of approximately 120 participants including:

- 3 student leaders from the Student Union/Association of each AUN Member University and 1 Vice President from Student Affairs Unit or its equivalent from each AUN Member University
- A variety of keynote speakers and site representatives
- 3 representatives from the AUN Secretariat

Financial Arrangement

The ASLF and AUN–SAN Meeting will be organized on a cost-sharing principle in which the host university is responsible for the costs and local arrangements including accommodation, airport transfers, local transportation, meals, venue, excursion, invitation, communication, etc. The participants will bear their own international traveling expenses including costs of airfares and travel insurance.

LOGISTICS

List of Supports required from the host university

1. Registration

- Sending out Official Invitation Letters
- Collecting registration forms
- Follow up with the registration and participants

2. Transportation

- Airport pick-up to and from the hotel/accommodation
- Stand by staff to accompany the arriving participants and their contact details
- Signboard to be shown at the arrival hall (sample is attached)
- Shuttle from the hotel/accommodation to the venue

3. Documents

- Registration form
- Name tags for the participants
- Stationary supply
- White boards/flip charts
- Stationary supply
- Participants' Kit
 - Final Programme
 - List of participants
 - Room list (if available)
 - General Information
 - Etc.
- Certificates of participation

LOGISTICS

List of Supports required from the host university

4. Room Arrangements

- Opening Session Room equipped with microphones and projectors
- Break Out Discussion Rooms equipped with microphones and projectors (depend on the programme)
- Meeting room equipped with microphones and projectors
- Closing Dinner Venue
- Praying rooms (male and female)
- Accommodation for students (share room) and faculty members (individual) with wifi connection and contact persons for emergency case
- Flags and Poles (10 ASEAN Member States)
- Laptop connected with LCD Projector
- Backdrop

5. Meals & breaks

- Meals (breakfast, lunches and dinners)
- Special diet requirement provided (refer to registration form)
- 2 coffee break a day
- Supply of drinking water for the whole programme

LOGISTICS

List of Supports required from the host university

6. Manpower

- Contact persons (whom the participants can turn to when they have problem or need help and special attention)
- Student Liaisons / Facilitators
- MC for Official Ceremony
- MC for daily house-keeping announcements
- Photographer for documentation (ASLF & AUN-SAN)
- Stand-by technician during the sessions (ASLF & AUN-SAN)
- 2 Rapporteurs each for ASLF & AUN-SAN

7. ASLF Post Summary Report and AUN-SAN Minutes of the Meeting (To be submitted to AUN Secretariat within 2 months)