



AUN/SEED-Net



Call for Applications

**Regional Conference
(RC)**

Japanese Fiscal Year 2023

ASEAN University Network/
Southeast Asia Engineering Education Development Network (AUN/SEED-Net)

Released in April 2023

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1. About AUN/SEED-Net

Since its establishment in 2001, ASEAN University Network Southeast Asia Engineering Education Development Network (AUN/SEED-Net) has proven to be successful in enhancing the education and research capacities of academic staff in ASEAN member states, fostering a network of quality higher education in engineering, and strengthening university-industry relations in the region. Currently, AUN/SEED-Net is co-managed by the AUN Secretariat (AUN) and Japan International Cooperation Agency (JICA), focusing on the following objectives:

- 1) To nurture internationally competitive personnel with multicultural awareness through academic cooperation among leading higher education institutions for engineering, in the ASEAN and Japan; and
- 2) To advance the education and research capacities of leading higher education institutions for engineering in the region through collaboration and solidarity between institutions and industrial sectors in the ASEAN and Japan.

2. Program Concept

The Regional Conference (RC) is a platform for sharing the most updated technology and research on common regional issues. The RC also provides opportunities for participants to discuss future collaborations and activities related to each engineering field. Moreover, it aims to maximize the outreach of the AUN/SEED-Net Network for stronger impact by involving external participants such as representatives from the government, industry, communities, and other professional organizations, as well as external partners in South Asia and Africa. The objectives of the RC include:

- 1) To share recent research trends, the most updated technology, and experiences among academicians, industry, communities, and policymakers related to common regional issues.
- 2) To publicize research progress and outputs of collaborative research related to common regional issues.
- 3) To review and discuss the direction of collaborative research related to common regional issues.
- 4) To extend and strengthen the research network among AUN/SEED-Net Member Institutions (MIs) and alumni, Japanese Partner Universities, industry, communities, policymakers, and external partners in South Asia and Africa.

3. Eligibility and Responsibility

Faculty staff as representatives of AUN/SEED-Net MIs with engineering disciplines.

For a list of AUN/SEED-Net MIs, click [HERE](#).

The faculty staff together with the conference organizing committee must perform the following roles and responsibilities.

- 1) Ensure the conference title includes the words “AUN/SEED-Net”
- 2) Set the date, theme, program, and type of platform for the conference (onsite, online, or hybrid)
- 3) Choose either abstract/extended abstracts/full papers, set the submission and review process, and promote the call for abstracts/extended abstracts/full papers
- 4) Establish an international scientific/technical committee for the review process
- 5) Invite keynote speakers from academia and industry
- 6) Publish book abstracts/proceedings
- 7) Conduct the conference and provide logistics arrangements for the onsite platform
- 8) Involve AUN/SEED-Net alumni in the conference
- 9) Involve academics from Japanese Partner Universities in the conference
- 10) Take the lead as a single point of contact and administration between the consortium and AUN/SEED-Net

4. Grant Amount

The budget ceiling is USD 3,800 per conference. Three slots are available for JFY2023.¹

For more details, please click [here](#) to refer to the Financial Guidelines for the RC.

5. Cost Sharing and Co-Hosting

The organizer must identify co-financing contributions from MIs or any third party.

Co-hosting of the RC is also welcome. The co-host role can involve various tasks, such as assisting with paper reviews and selection, providing a list of keynote speakers, promoting the event to the broader network, etc.

The conference can be a single event or combined with other meetings. The RC welcomes participants within and outside AUN/SEED-Net MIs and from additional joint panels.

Moreover, AUN/SEED-Net must be mentioned as a sponsor, and the logo of AUN/SEED-Net should be clearly visible. The name and logo of the co-financing and/or co-hosting organization can be stated and shown at the conference venue, as well as in materials, and other promotional items.

6. Implementation Period

The conference must take place before **January 2024**.

¹ Singapore and Brunei nationals are not permitted to receive financial assistance under the Japanese Official Development Assistance (ODA) program through JICA.

7. Conference Theme

Conference themes must be closely related to any of the ten engineering fields. Cross-disciplinary areas are strongly encouraged.

- 1) Chemical Engineering (ChE)
- 2) Civil Engineering (CE)
- 3) Computer and Information Engineering (CIE)
- 4) Electrical and Electronics Engineering (EEE)
- 5) Geological and Geo-Resource Engineering (GeoE)
- 6) Materials Engineering (MatE)
- 7) Mechanical and Manufacturing Engineering (ME/ManuE)
- 8) Energy Engineering (EneE)
- 9) Environmental Engineering (EnvE)
- 10) Natural Disaster (ND)

The themes of all joint conferences should be closely related.

8. Must-Have Sessions in the Conference Program

The organizer must include the following sessions in the conference program.

- 1) Opening remarks by an AUN or AUN/SEED-Net representative (approx. 10 minutes)
- 2) Presentation about AUN/SEED-Net by an AUN/SEED-Net representative (approx. 15 minutes)
- 3) Presentation on the ASEAN Engineering Journal (AEJ) by an AEJ representative (approx. 15 minutes)
- 4) At least one session must include a keynote speaker from the industrial sector (no fixed time)
- 5) Involve AUN/SEED-Net alumni in at least one session of the conference

9. Application Process

- 1) Applicants must apply online by **May 15, 2023**, at [LINK](#)
- 2) The online application must be accompanied by the following documents:

Document	Form
Endorsement letter from a person at Dean level or above	No templates
Conference program	
Keynote speakers' CV	
Endorsement messages from participating Japanese academic staff	
[Not compulsory] Any other documents in support of the application	

- 3) Submitted applications will be reviewed by the AUN/SEED-Net-appointed selection committee based on the completion of the documents and their pertinence to AUN/SEED-Net's objectives set out on page 1.

For inquiries, please contact contact@aun-seed.net